

Privacy Policy

Purpose

ICC Relief Ltd collects and holds personal information about you which can be used to identify an individual; this information is reasonably necessary for or related to the services we provide. The purpose of collecting personal information will usually be obvious at the time it is collected which is primarily for providing services to sponsors. ICC Relief Ltd will only use your personal information for the purpose it was collected or a secondary purpose still related to our services, which will be communicated to individuals

Kinds of information collected

Kinds of personal information ICC Relief Ltd collects and holds may include your name, gender, email address, phone number, date of birth, address, bank accounts or credit card details and Telegram ID.

Method of Collection

Personal information will generally be collected from you directly through our standard forms, over the internet via our website, email or written communication with you, or through a telephone conversation with you.

Failure to Provide Information

If you do not wish your personal information to be collected, you should discuss this with ICC Relief management team who strictly adhere to this policy and will be happy to discuss the reasons for seeking to collect your personal information. They will also discuss with you any consequences of not providing your personal information, or providing incomplete or inaccurate personal information, which may have an impact on effectiveness of services ICC Relief Ltd can provide to you.

Use of Personal Information

ICC Relief Ltd takes its obligations seriously when dealing with your personal information. ICC Relief Ltd will collect, hold, and use personal information for purposes associated with: sponsorship program, summary statement, requesting information from you about our organisation and services via surveys.

There may be on occasions and instances where your personal information will be collected indirectly because it is unreasonable or impractical to collect the personal information from you directly. We will usually notify you about these instances in advance, or where that is not possible, as soon as reasonably practicable after the information has been collected.

Sensitive Information

In some circumstances ICC Relief Ltd may seek to collect personal information that is sensitive. This may include information such as your racial or ethnic origin or any cultural or religious background. We collect this information as it is reasonably necessary for ensuring the well-being, protection, and development of students.

ICC Relief Ltd will only collect your sensitive information with your verbal or written consent communicated to us and securely stored in our system. If you do not wish your sensitive information to be collected by ICC Relief Ltd, you should discuss this with ICC Relief management team.

Disclosure

ICC Relief Ltd will only disclose your personal information for the purpose it was collected or a reasonably expected or related secondary purpose.

We may disclose personal information about you to:

Third party service providers, who assist us in operating our business (including credit reporting bodies, collection agencies, legal advisors and technology service providers). We will take reasonable steps to ensure these service providers do not breach the Australian Privacy Principles. These providers may be based overseas or use overseas infrastructure to perform services for us.

ICC Relief Ltd will not otherwise disclose personal information to a third party for any other purpose without your consent unless it is authorised or required by law.

Internet

If you access our website, we may collect additional personal information about you in the form of your IP address or domain name. Our website may contain links to other websites; we are not responsible for the privacy practices and policies of linked and referenced websites and any linked websites are not subject to our privacy policies and procedures.

Information Storage and Security

Personal information collected by ICC Relief will be stored securely in electronic format. ICC Relief Ltd may store, process or back-up your personal information on computer servers that are located overseas. Only authorised employees from ICC Relief Ltd will have access to your information and this access will be structured in such a way to ensure our privacy policy stated in this document pertaining use and disclosure of information is followed. We will take reasonable steps to protect any personal information that we hold, from unauthorised access, modification, misuse, loss and disclosure.

Amendments to this Privacy Statement

ICC Relief Ltd may change this Privacy Statement at any time without prior notice. But a copy of the latest statement is always available in ICC Relief website and in the event of change or update in the policy, it will be communicated to users by suitable means (e.g., Email, Telegram, etc) as applicable.

Privacy Act 1988

This notice is provided for your information and is not intended to limit or exclude your rights under the Privacy Act 1988.

Complaints and Feedback

If you wish to make a complaint about a breach of the Privacy Act, Australian Privacy Principles or a privacy code that applies to us, please contact us as set out below and we will take reasonable steps to investigate the complaint and respond to you. If you are not happy with our response, you may complain directly to the Australian Information Commissioner.

If you have any queries or concerns about our privacy policy or the way we handle your personal information, please contact our Privacy Officer at:

Email address: info@iccrelief.com

Telephone: +61 403 055 647

More information

For more information about privacy in general, you can visit the Australian Information Commissioner's website at www.oaic.gov.au